



## TOWN OF ROCKY HILL MEETING MINUTES/MOTIONS

**In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.**

### DRAFT

NAME OF PUBLIC BOARD OR COMMISSION	Town Council
DATE MEETING AGENDA POSTED	October 2, 2014
LOCATION	Council Chambers – Town Hall
DATE OF MEETING	October 6, 2014
TIME MEETING STARTED	7:00 p.m. Town Council Meeting
PERSON PREPARING MEETING MINUTES	Jessica M. Dumas
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### MEMBERS PRESENT AT MEETING

1. Henry Vassel, Mayor	2. Nadine Bell, Deputy Mayor
3. Meg Casasanta	4. Guy Drapeau
5. Joe Kochanek	6. Bill MacDonald
7. Frank Szeps (entered at 7:05 p.m.)	8. Cathy Vargas
9.	10.

NUMBER REQUIRED FOR QUORUM 6 QUORUM PRESENT ☒ Yes ☐ No

### TEXT MOTIONS AND RESULTS VOTES

1st MOTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to appoint Raymond Lawrence to the Redevelopment Agency. The motion was seconded by Councilor Casasanta and adopted unanimously by those present. Councilor Moriarty was absent.

2nd MOTION      ☒ Passed      ☐ Failed      ☐ Tabled

Deputy Mayor Bell moved to approve the minutes of September 15, 2014. The motion was seconded by Councilor Casasanta and adopted unanimously by those present. Councilor Moriarty was absent.

3rd MOTION      ☒ Passed      ☐ Failed      ☐ Tabled

Deputy Mayor Bell moved to approve the minutes of September 17, 2014. The motion was seconded by Councilor Casasanta and adopted unanimously by those present. Councilor Moriarty was absent.

4th MOTION      ☒ Passed      ☐ Failed      ☐ Tabled

Deputy Mayor Bell moved to approve the minutes of September 29, 2014. The motion was seconded by Councilor Casasanta and adopted unanimously by those present. Councilor Moriarty was absent.

5th MOTION      ☒ Passed      ☐ Failed      ☐ Tabled

Deputy Mayor Bell moved to approve the Consent Agenda. The motion was seconded by Councilor Casasanta and adopted unanimously.

A. Approval – Working Notes – May 19, 2014

6th MOTION      ☒ Passed      ☐ Failed      ☐ Tabled

Councilor Kochanek made a motion to authorize the Town Manager to Sign the State of Connecticut Ferry Park Restroom Project. The motion was seconded by Councilor MacDonald and adopted with Councilors Drapeau and Szeps voting Nay. Councilor Moriarty was absent.

“Authorization – Rocky Hill Ferry Public Restroom Maintenance Agreement”

BE IT RESOLVED that the Rocky Hill Town Council authorizes John Mehr, Acting Town Manager, or Guy Scaife, as Town Manager, to sign on behalf of the Town the Encroachment Agreement between the State of Connecticut, Department of Transportation and the Town of Rocky Hill as it relates to the Maintenance Agreement for the Rocky Hill Ferry Park Public Restroom.

Report:

The agreement is that the State of Connecticut, Department of Transportation will build a public restroom facility at Ferry Park starting in April 2015 with completion schedule for November 2015. Upon completion, it will be the Town’s responsibility to maintain the restroom facilities. There is a 60 day clock on getting the agreement consummated which would be by the middle of September 2014.

7th MOTION      ☒ Passed      ☐ Failed      ☐ Tabled

Deputy Mayor Bell moved to authorize the Town Manager and Town Staff to work with DEEP Staff to put together a contract between the State and The Town of Rocky Hill for the Miracle Field Project to be located at Elm Ridge Park. The motion was seconded by Councilor Szeps and adopted unanimously by those present. Councilor Moriarty was absent.

8th MOTION      ☒ Passed      ☐ Failed      ☐ Tabled

Councilor Szeps made a motion to move the following resolution. The motion was seconded by Deputy Mayor Bell and adopted with Councilor Kochanek and MacDonald voting Nay. Councilor Moriarty was absent.

“Authorization to Apply for a 2015 STEAP Grant”

BE IT RESOLVED, that Guy Scaife, Town Manager of the Town of Rocky Hill, is hereby authorized to execute on behalf of the Town of Rocky Hill a grant application to the State of Connecticut for a Small Town Economic Assistance Program (STEAP) Grant in the amount of \$500,000 for the Silas Deane Highway Revitalization Project: Phase 2a and façade improvements.

IN ADDITION, that Guy Scaife, Town Manager, is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said agreement with the State of Connecticut Department of Economic and Community Development.

BE IT FURTHER KNOWN, that Guy Scaife was appointed Town Manager. His term of office began on September 15, 2014 and continues at this time in the same capacity. As the Town Manager, Guy Scaife serves as the Chief Executive Officer for the Town and is duly authorized to enter into agreements and contracts on behalf of the Town of Rocky Hill.

9th MOTION      ☒ Passed      ☐ Failed      ☐ Tabled

Councilor Szeps moved the following resolution. The motion was seconded by Councilor Drapeau and adopted unanimously by those present. Councilor Moriarty was absent.

“Resolution Authorizing Town Manager to Execute Personal Services Agreement  
STEAP Grant: McVicar Field Turf Replacement”

RESOLVED, that Guy Scaife, Town Manager, of the Town of Rocky Hill, be and hereby is, authorized to execute, on behalf of this municipal corporation, a PERSONAL SERVICES AGREEMENT with the State of Connecticut for financial assistance to replace the artificial turf at McVicar Field, STEAP 2014-12

IN ADDITION, that Guy Scaife, Town Manager, is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said grant with the State of Connecticut.

IT IS FURTHER CERTIFIED that Guy Scaife was APPOINTED Town Manager. His term of office began on 9/15/14 and will continue indefinitely. As the Town Manager, Guy Scaife serves as the Chief Executive Officer for Rocky Hill and on \_\_\_\_\_ 2014, had both the authority and the office to sign on behalf of the Town of Rocky Hill, a PERSONAL SERVICES AGREEMENT for financial assistance to replace the artificial turf at McVicar Field.

10th MOTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell moved to rescind a motion made at the March 17, 2014 Town Council Meeting re: "Moratorium on all Hiring, Promotions, and Non-budgeted, Non-essential Expenses Including Overtime Effective Immediately". The motion was seconded by Councilor Drapeau and adopted unanimously by those present. Councilor Moriarty was absent.

11th MOTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to Update information re New Town Manager for Applying to Homeland Security Grants. The motion was seconded by Councilor Szeps and adopted unanimously by those present. Councilor Moriarty was absent.

12th MOTION ☒ Passed ☐ Failed ☐ Tabled

Deputy Mayor Bell made a motion to go into Executive Session at 8:59 p.m. re Discussion of Personnel and Organizational Related Matters in Executive Session Pursuant to C.G.S. Sec. 1-200 (6)(A) with the Town Manager. The motion was seconded by Councilor Szeps and adopted unanimously by those present. Councilor Moriarty was absent.

13th MOTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Casasanta moved to come out of Executive Session at 9:42 p.m. The motion was seconded by Councilor Vargas and adopted unanimously by those present. Councilor Moriarty was absent.

14th MOTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Vargas moved to adjourn. The motion was seconded by Councilor Szeps and adopted unanimously by those present. Councilor Moriarty was absent.

SEE THE MAIN MINUTES WEB PAGE TO ACCESS ADDITIONAL MEETING INFORMATION (i.e., WORKING NOTES, ACTIONS).

TIME MEETING ADJOURNED: 9:44 p.m. TIME DELIVERED TO TOWN CLERK: